



GIBSON COUNTY HEALTH DEPARTMENT

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Dear Gibson County Business and/or Entity,

Re: Restaurant Operational Requirements COVID-19

Governor Holcomb announced on Friday May 1, 2020 that the State of Indiana will begin the process of lifting restrictions on the Stay-at-Home orders with “Back on Track Indiana” timelines <https://backontrack.in.gov/2348.htm> The Gibson County Health Department will mirror the requirements set forth in Executive Order 20-26 with county area Restaurants opening on May 11 at 50% capacity seating with operational limitations listed below.

EMPLOYERS Health SCREENING PROCESS

- Develop a daily protocol to screen employees upon entry
- **Questions to ask staff;**
 - **Experiencing any COVID-19 symptoms;**
 - **fever, cough, or difficulty breathing**
 - **or at least two of these symptoms;**
 - **Fever**
 - **Chills**
 - **Repeated shaking with chills**
 - **Muscle pain**
 - **Headache**
 - **Sore throat**
 - **New loss of taste or smell**
 - **Vomiting or Diarrhea**
 - **Any close contact with a confirmed case of COVID-19**
 - Exclude contacts of COVID-19 cases for 14 days from last exposure. Contacts should stay home and monitor for symptoms.
 - **Fever in the last 48 hours (100 ° F)**
 - If fever; exclude until 72 hours after fever has subsided (without use of a fever reducer), when other symptoms have improved (cough or shortness of breath), and at least 10 days after symptoms appeared.
 - **Any vomiting or diarrhea in the last 48 hours?**
 - **Food employees should notify management of symptoms, exposure to COVID-19 cases, or if diagnosed with COVID-19. Food employees should also stay at home when experiencing respiratory symptoms and should only return to work when they are no longer experiencing symptoms. <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>**
- Require symptomatic employees to stay home and recommend they be tested

EMPLOYERS

- Place hand sanitizer in lobby, at cashier stations, and in restrooms
- Provide non-surgical masks and require use by employees
- Require employees to wash hands frequently
- Post signage stating customers should not enter with a fever or symptoms of COVID-19 or develop a protocol to screen customers
- Bar areas to remain closed (The bar counter must be closed cannot be used. Table seating in bar areas spaced at least 6 feet apart is allowed. No more than 6 people to a table and seating applies to 50% of capacity. A business that merely meets the minimum food requirements outlined in 905 IAC 1-20-1 and 905 IAC 1-20-1 of having hot soups, hot sandwiches, coffee, soft drinks, and milk available does not qualify to open for on-premises sales during stage 2.)
- Live music/entertainment not permitted.
 - **Live music/entertainment includes: bands, disc jockeys, karaoke, etc.**
- Servers and kitchen staff must wear face coverings as stated in; https://backontrack.in.gov/files/BackOnTrack-IN_WhatsOpen-Closed-stage2.pdf
- Limit the number of customers in the restaurant to 50% of the seating capacity
- Tables or available booths should be spaced at least 6 feet apart (including outside seating areas)
- Limit the number of customers at any table to 6 or less
- Consider using a reservation and/or call ahead only process to ensure capacity and distancing requirements are not exceeded
- Limit number of persons in a waiting area (consider using a text or intercom system or allowing only one member of a party to remain in waiting area with areas in the waiting area marked to ensure proper distance)
- Consider installing shields at host/hostess stand and cashier stand
- Do not offer self-serve buffets, beverage stations, or condiments on a counter for access by multiple users
- Provide food handling refresher training to all employees

CLEANING AND DISINFECTING

- Frequently clean high-contact areas such as door handles, phones, pens, and keypads
- Use electronic ordering or disposable menus, or sanitize menus after each use
- Use disposable silverware or rolled silverware (and use gloves when rolling)
- Sanitize all tabletops and chair arms after each table turns
- Use menus that are disposable or sanitized between each use
- Increase cleaning of restrooms
- Enhance cleaning of facility after hours and use recommended disinfectants

Additional requirements from the Indiana Executive Order are provided here for easy refencing

Indiana Executive Order 20-26 (§10) states;

Restaurants, including country clubs, social clubs & wineries which provide in-person full dining service, are permitted to open, reopen or expand services one week following being designated into Stage 2. Restaurants in Gibson County are able to open to in-person dining starting on May 11, 2020.

All restaurants shall be subject to the following:

- a. Capacity Limits: In-person or on-premises dining is limited to no more than 50% of seating capacity with reservations being required when practicable to better achieve social distancing requirements.
- b. Bar Areas: Bar areas shall remain closed. (The bar counter must be closed cannot be used. Table seating in bar areas spaced at least 6 feet apart is allowed. No more than 6 people to a table and seating applies to 50% of capacity. A business that merely meets the minimum food requirements outlined in 905 IAC 1-20-1 and 905 IAC 1-20-1 of having hot soups, hot sandwiches, coffee, soft drinks, and milk available does not qualify to open for on-premises sales during stage 2.)
- c. Social Distancing and Other sanitation Mitigation Measures:
 - i) Tables or available booths should be spaced at least 6 feet apart and parties should be 6 persons or fewer;
 - ii) Self-service stations (salad bars, beverage stations, etc.) are not permitted;
 - iii) All employees and staff shall be screened for COVID-19 symptoms before being allowed to work; and
 - iv) All employees and staff shall wear face coverings.
- d. Live Music: Live music is not permitted.
- e. Bars & Taverns: Bars and taverns shall remain closed. (The bar counter must be closed cannot be used. Table seating in bar areas spaced at least 6 feet apart is allowed. No more than 6 people to a table and seating applies to 50% of capacity. A business that merely meets the minimum food requirements outlined in 905 IAC 1-20-1 and 905 IAC 1-20-1 of having hot soups, hot sandwiches, coffee, soft drinks, and milk available does not qualify to open for on-premises sales during stage 2.)
- f. Food Delivery: Schools and other entities that typically provide food services to students or members of the public may continue to do so under this Executive Order on the condition that the food is provided to students or members of the public on a pick-up and takeaway basis only. Schools and other entities that provide food services under this exemption shall not permit the food to be eaten at the site where it is provided, or at any other gathering site due to the virus's propensity to physically impact surfaces and personal property.

Executive Order 20-26 (¶4) also Requires for All Businesses and Entities in Indiana;

Businesses continuing operations or being allowed to reopen must adhere to the following:

- a. Safeguards: On or before May 11, 2020, all Hoosier employers shall develop a plan to implement measures and institute safeguards to ensure a safe environment for their employees, customers, clients, and members. The plan shall be provided to each

employee or staff and posted publicly. The plan shall address, at a minimum, the following points:

- i) Instituting an employee health screening process;
 - ii) Employing enhanced cleaning and disinfecting protocols for the workplace, including regularly cleaning high-touch surfaces;
 - iii) Enhancing the ability of employees, customers and clients to wash hands or take other personal hygiene measures such as use of hand sanitizer;
 - iv) Complying with social distancing requirements established by the CDC, including maintaining six-foot social distancing for both employees and members of the general public when possible and/ or employing other separation measures such as, wearing face coverings or using barriers; and
- b. I OSHA Standards: All employers whether manufacturers, distributors, professional, offices, retailers or others, must comply with safety and health standards established and enforced by I OSHA. Employers are subject to specific standards to prevent the exposure or spread of a disease. Additionally, the General Duty Clause requires employers to provide their employees with a workplace free from recognized hazards likely to cause death or serious physical harm.

Added resources:

- https://www.coronavirus.in.gov/files/IN_COVID-19_FoodGuidance_4.8.20.pdf
- Indiana Alcohol and Tobacco Commission: <https://www.in.gov/atc/2854.htm>
- <https://www.fda.gov/food/food-safety-during-emergencies/food-safety-and-coronavirus-disease-2019-covid-19>
- <https://www.coronavirus.in.gov/files/Glove-use.pdf>
- https://www.backontrack.in.gov/files/COVID-19%20REOPENING%20GUIDANCE_INRLA.pdf
- CDC guidance to stop the spread of germs <https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs.pdf>
- CDC guidance on COVID-19 symptoms https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fabout%2Fsymptoms.html
- EPA Sanitizers <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>

If at anytime you have any questions please do not hesitate to contact your Retail Food Specialist from our office or contact 812-435-2400 option 3 and an inspector will return your call to assist in this partnership in keeping the community safe.

Thank you,

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